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| **PROMOTER INFORMATION** | | | |
| **Contact:** | Jeannie Cueto | | |
| **Cell:** | 480-703-1463 | | |
| **Fax:** | 1-626-609-3806 (dial 1 first) | | |
| **E-mail:** | [jeanniecueto@yahoo.com](mailto:jeanniecueto@yahoo.com) | | |
| **Website:** | [www.briarpatchmarketplace.com](http://www.briarpatchmarketplace.com) | | |
| **Mailing Address:** | 12631 N. 70th Street, Scottsdale, AZ 85254 | | |
| **FOLLOW US!** | **[C:\Users\tdigiuseppe\Desktop\West Valley Health & Wellness\Website\Email Template\Email Template\Instagram.png](https://www.instagram.com/briarpatchmarketplace/)** | **LIKE US!** | **[C:\Users\tdigiuseppe\Desktop\West Valley Health & Wellness\Website\Email Template\Email Template\Facebook_logo.png](https://www.facebook.com/Briar-Patch-MarketPlace-189993394365001/)** |

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| **VENDOR INFORMATION** | | | | | | | | | | | | | | | | |
| **Name:** |  | | | | | | **Phone:** | | | |  | | | | |  |
| **Email Address:** | | |  | | | | |  | **Website** (if applicable): | | | | | |  | |
| **C:\Users\tdigiuseppe\Desktop\West Valley Health & Wellness\Website\Email Template\Email Template\Facebook_logo.png Facebook Page:** | | |  | | | | | **C:\Users\tdigiuseppe\Desktop\West Valley Health & Wellness\Website\Email Template\Email Template\Instagram.png****Instagram Page:** | | | | | |  | |  |
| **Product Description:** | | |  | | | | | | | | | | | | |  |
| *\*\*If you product requires exclusivity, you must submit your paperwork and vendor fee prior to the deadline date\*\** | | | | | | | | | | | | | | | |  |
| **Business Name:** | |  | | | | | | | | | | | | | |  |
| **Make check payable to:** | | | |  | | | | | | | | | | | |  |
| **Mailing Address:** | | | |  | | | | | | | | | | | |  |
| **City:** | | | |  | **State:** |  | | | | **Zip Code:** | | |  | | |  |
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| **.**  **ENTRY FEE** | | | | | |
| **CC #:** |  | |  | **Exp. Date:** |  |
| **Total Amount:** | $ | |  | **CVC:** |  |
| **Authorization Signature:** | |  |  | **Date:** |  |
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**ALL SCHEDULED SHOWS TO SELECT**

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| **Location** | | **Vendor Fee(s)** | **Dates** | **Times** | **Set-up** |
|  | Ironwood High School  6051 W. Sweetwater Ave., Glendale | \*Central Register (inside)  $80 + 15% + 8-hour work shift OR $85 work fee | Tentatively  Sept 14th & 15th OR  Sept 21st and 22nd | 9:00 – 5:00 pm  9:00 – 4:00 pm | Friday prior after 5:00 |

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| **Location** | | **Vendor Fee(s)** | **Dates** | **Times** | **Set-up** |
|  | Hamilton High School  3700 S. Arizona Ave., Chandler | \*Central Register (inside)  $80 + 15% + 8-hour work shift OR $85 work fee | Sat. Sept 28th  Sun. Sept 29th | 9:00 – 5:00 pm  9:00 – 4:00 pm | Friday prior after 4:00 |

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| **Location** | | **Vendor Fee(s)** | **Dates** | **Times** | **Set-up** |
|  | Sequoya Elementary School  11808 N. 64th St, Scottsdale  (between Cactus & Shea) | \*Central Register (outside covered area)  $80 + 15% + 8-hour work shift OR $85 work fee | Sat. Oct 12th  Sun. Oct 13th | 9:00 – 5:00 pm  9:00 – 4:00 pm | Friday prior after 12:00 pm |

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| **Location** | | **Vendor Fee(s)** | **Dates** | **Times** | **Set-up** |
|  | Park Meadow Elementary  20012 N. 35th Ave., Glendale | \*Central Register (inside & outside covered area)  $80 + 15% + 8-hour work shift OR $85 work fee | Sat. Oct 26th  Sun. Oct 27th | 9:00 – 5:00 pm  9:00 – 4:00 pm | Friday prior after 5:00 |

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| **Location** | | **Vendor Fee(s)** | **Dates** | **Times** | **Set-up** |
|  | Greenway High School  3930 W. Greenway Rd., Phoenix | Cash & Carry)  $120 (2 days) (outside) | Sat. Nov 9th  Sun. Nov 10th | 10:00 – 5:00 pm  10:00 – 4:00 pm | Sat., Nov 9th at 7:00 am |

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| **Location** | | **Vendor Fee(s)** | **Dates** | **Times** | **Set-up** |
|  | Horizon High School  5601 E. Greenway Rd., Scottsdale | \*Central Register  (inside & outside)  $120 + 15% + 12-hour work shift OR $120 work fee | Fri. Nov 29th  Sat. Nov 30th  Sun. Dec 1st | 9:00 – 5:00 pm  9:00 – 5:00 pm  9:00 – 4:00 pm | Wed., Nov 27th 11:00 am – 7:00 pm |

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| **Location** | | **Vendor Fee(s)** | **Dates** | **Times** | **Set-up** |
|  | Paradise Valley High School  3950 E. Bell Rd., Phoenix | Cash & Carry $120 (2 days)  (outside, some cover) | Sat., Dec 7th  Sun., Dec 8th | 10:00 – 5:00 pm  10:00 – 4:00 pm | Sat., Dec 7th  at 7:00 am |

\*see page 3 for Central Register Information

**CENTRAL REGISTER VENDOR PAYMENT -** Checks are issued no later than 1 week from the 1st day of the show. In order to receive your final check within the 1 week time frame, you must provide a self-addressed stamped envelope. If you want your tags back, you must provide an 8x11 envelope with $2.00 worth of stamps. If no envelope is provided, you will be charged $5.00 and your check could be delayed one week.

**ENTRY FEES** are **NON-REFUNDABLE** (all shows) - Shows are filled on a first-come, first served basis; show payment holds your space, not a verbal commitment. If you have a product that is a particular brand and you need exclusivity, you must pay for your shows in advance in order to secure your space. If you have any special requests, you must pay for your shows in advance

**TAGS** (central register shows only)

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| * Tags must show vendor name, ID # or logo | * Nothing smaller than 1 ½” - **NO** adhesive tags |
| * Limit one tag per item | * KEEP tags neat, if a price is marked out or marked down; be sure the final price is legible |
| * No mark down tags |

**PARKING** (central register shows only) - **All schools will have designated vendor parking.** Vendors that violate this rule will be fined $100. .

**VENDOR PLACEMENT** (all shows) - **PAYMENT WILL HOLD YOUR SPACE.** Vendor placement is up to the discretion of the promoter.

**BOOTH SIZE** (all shows) - Determined by each facility; vendors that assume excessive space will be charged for two booths or more. Normal booth size is 10 x 10. If you use both sides of your grids to hang merchandise, it requires more space. \*\*Booths should be attractive, please bring table cloths to the ground \*\*A great website for very reasonable tablecloths is [www.linentablecloth.com](http://www.linentablecloth.com). **DO NOT** use plastic cloths or wrinkled sheets. **DO NOT** use your tubs unless they are covered, to display your product. Signage for your booth should be neat and professional. Music is optional.

**ELECTRICITY** (central register shows only) - Remember electricity is very limited in all the schools, bring a multi-outlet plug and at least a 100’ extension cord and be prepared to share. \*\*No electricity at take your own money shows\*\*

**EQUIPMENT** (tents, tables, chairs, etc.) (All shows) - No tables or chairs are provided by Briar Patch. If Briar Patch tents are used, there will be a $50.00 tent fee. White tents ONLY are allowed. Tents can be purchased at Sam’s Club for approximately $200. Another great source is [info@california-palms.com](mailto:info@california-palms.com) and/or call 626-915-6933.

**TEAR DOWN** (all shows) - **No dismantling or clean up before 4:30 P.M. on Sunday (end of show). Please remember tear-down etiquette.** You are responsible for taking all trash, debris, boxes (broken down); grid ties in your booth to the dumpster. All high schools have dumpsters. Please leave your space clean.

**SMOKING** – Please do not smoke. There is no smoking on the school campus, it is a federal law. Dogs – no dogs allowed on school property.

**WORK SCHEDULE FOR CENTRAL REGISTER SHOWS**

Please check-in 10 minutes prior to your shift - each vendor will be required to work a minimum of 8.5 hours as a monitor, cashier, tagger/bagger, hold-table, etc. or you will be charged $85 to cover your required work shift. \*\*All worker replacements for vendor’s shifts must be cleared by Jeannie\*\*

**ironwood high school** (please check 8.5 hours)

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| **Set-up/Clean-up Crew Work-Shift:** | | |  | **Work Shift During Show:** | | |
|  | FRI | 5:00 PM – 7:00 PM |  |  | SAT | 9:00 AM – 1:30 PM |
|  | SAT | 7:30 AM – 8:30 AM |  |  | SAT | 1:30 PM – 5:30 PM |
|  | SUN | 7:30 AM – 8:30 AM |  |  | SUN | 9:00 AM – 1:30 PM |
|  | SUN | 5:30 PM – DONE |  |  | SUN | 1:30 PM – 5:00 PM |

**hamilton high school** (please check 8.5 hours)

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| **Set-up/Clean-up Crew Work-Shift:** | | |  | **Work Shift During Show:** | | |
|  | FRI | 5:00 PM – 7:00 PM |  |  | SAT | 9:00 AM – 1:30 PM |
|  | SAT | 7:30 AM – 8:30 AM |  |  | SAT | 1:30 PM – 5:30 PM |
|  | SUN | 7:30 AM – 8:30 AM |  |  | SUN | 9:00 AM – 1:30 PM |
|  | SUN | 5:30 PM – DONE |  |  | SUN | 1:30 PM – 5:00 PM |

**SEQUOYA ELEMENTARY SCHOOL** (please check 8.5 hours)

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| **Set-up/Clean-up Crew Work-Shift:** | | |  | **Work Shift During Show:** | | |
|  | FRI | 5:00 PM – 7:00 PM |  |  | SAT | 9:00 AM – 1:30 PM |
|  | SAT | 7:30 AM – 8:30 AM |  |  | SAT | 1:30 PM – 5:30 PM |
|  | SUN | 7:30 AM – 8:30 AM |  |  | SUN | 9:00 AM – 1:30 PM |
|  | SUN | 5:30 PM – DONE |  |  | SUN | 1:30 PM – 5:00 PM |

**park meadow elementary school** (please check 8.5 hours)

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| **Set-up/Clean-up Crew Work-Shift:** | | |  | **Work Shift During Show:** | | |
|  | FRI | 5:00 PM – 7:00 PM |  |  | SAT | 9:00 AM – 1:30 PM |
|  | SAT | 7:30 AM – 8:30 AM |  |  | SAT | 1:30 PM – 5:30 PM |
|  | SUN | 7:30 AM – 8:30 AM |  |  | SUN | 9:00 AM – 1:30 PM |
|  | SUN | 5:30 PM – DONE |  |  | SUN | 1:30 PM – 5:00 PM |

**HORIZON HIGH SCHOOL – NOV** (please check 12 hours)

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| **Set-up/Clean-up Crew Work-Shift:** | | |  | **Work Shift During Show:** | | |
|  | WED | 5:00 PM – 7:00 PM |  |  | FRI | 9:00 AM – 1:30 PM |
|  | FRI | 7:30 AM – 8:30 AM |  |  | FRI | 1:30 PM – 5:30 PM |
|  | SAT | 7:30 AM – 8:30 AM |  |  | SAT | 1:30 PM – 5:30 PM |
|  | SUN | 7:30 AM – 8:30 AM |  |  | SAT | 9:00 AM – 1:30 PM |
|  | SUN | 5:30 PM – DONE |  |  | SUN | 9:00 AM – 1:30 PM |
|  |  |  |  |  | SUN | 1:30 PM – 5:00 PM |

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| **ALL PARTICIPATING VENDORS**  I do not hold Briar Patch Marketplace, Scottsdale School District, Paradise Valley School District, Peoria School District, Chandler School District, Deer Valley Unified School District responsible for items lost, stolen or damaged during Briar Patch. *\_\_\_\_\_\_\_ initial*  I understand that I am an independent contractor and am responsible for providing workman’s compensation coverage to my employees, if required, as well as for any loss caused by any negligent or intentional acts by my employees, agents, or myself. *\_\_\_\_\_\_\_ initial*  I will be charged $120 work fee for Horizon High School & $85 for the others if I do not fulfill my work obligation. *\_\_\_\_\_ initial*  I have read the Terms and Conditions and agree to all terms (Please sign and return with your application). *\_\_\_\_\_\_\_ initial* |

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| Vendor Signature |  | Date |